



## **Criminal Defence Solicitors – Accredited Police Station Representative**

### **Nottingham**

The Nottingham office of VHS Fletchers has a vacancy for an Accredited Police Station Representative to begin at the end of August 2025. This is an exciting opportunity to join a well-regarded criminal defence team at a leading East Midlands firm.

#### **Main Duties and Responsibilities**

The role will involve being a key part of the Nottingham team, providing advice and representation at police interviews under caution, involving a varied caseload. Responsibilities will include:

- Attending police stations across Nottingham and further afield to advise and represent clients during police interviews
- Providing clear and confident legal advice
- Assisting in managing the office case-load of pre-charge matters
- Maintaining excellent client care and contact throughout the investigation stage
- Working closely with solicitors and other caseworkers to develop case by case legal strategies and pre-charge engagement with the police
- Participating in the firm's out-of-hours rota with overtime payable
- Representing the firm with professionalism and integrity at all times

#### **Skills and Experience**

Successful candidates will have:

- A Nottingham base
- Current police station accreditation
- A good working knowledge of criminal law and procedure
- Excellent written and verbal communication skills
- Ability to organise work and meet deadlines
- Good IT skills

- A client focused approach with a commitment to high standards of representation
- Ability to work independently while contributing to a team environment
- Flexibility to cover out-of-hours and weekend shifts as part of a rota and extra when necessary
- A full UK driving licence and access to your own vehicle is preferred

**Role:**                **Full time role**

**Salary:**            Dependent upon experience

**Application:**    CV and covering letter to [andrew.wesley@vhsfletchers.co.uk](mailto:andrew.wesley@vhsfletchers.co.uk)

**Closing Date:**   **30 November 2025**

**Start date:**       **As soon as possible**